

Wolfeboro Public Library Board of Trustees

Building Committee Minutes

May 4, 2018

Attending: Cindy Scott, Candace Thayer, Kathy Barnard, Joyce Davis, Nancy Ghirardini, Tom Madden, Roger Murray III, Doug Smith, Linda Wilberton, Inger Woerheide, Architects Ron Lamarre and Eric LeBlanc

Candy called the meeting to order. Kathy moved and Doug seconded that the minutes of April 27<sup>th</sup> be approved. The motion carried.

Ron reviewed the latest drawings of the updated exterior. He will print a new board to replace the earlier exterior on display in the Library

**Floor coverings** were discussed. Ron noted that blues and greens are favored colors. Eric had some samples and is awaiting more from the factory. He has requested three to four pieces of each pattern so the Building Committee can get a better feel for appearance. Ron showed interior drawings with shelving and furniture using three of the patterns. The floor covering in the **Children's Area** will be completely different from the rest of the Library. There could be shapes and colors in the floor covering designating the collection, crafts and story time areas. If a theme is chosen for the Children's Area, e.g. Lake Winnepesaukee, the shapes in those areas could be boats. Ron said the Wolfeboro Public Library leans traditional. He thought the **Flotex Naturals** collection should be considered. Flotex Naturals is a special range of nine flocked floor coverings that delivers the appearance of a real wood or cork floor but with improved acoustics and reduced maintenance costs. This digitally printed range includes timber designs and color schemes from cedar and blackened oak to stained pine and European white wood. This collection is available in sheet. The floor would be neutral and subtle with a "splash of excitement" in the Children's Room. The **Flotex Journeys** collection features an outdoor feeling design and is well suited for education environments.

Candy asked if the **Genealogy/Local History Room** would be different from the other areas of the library. She said she thought of it as having an "old" feeling. Ron said it should feel like a research room or an old fashioned Reading Room. He is thinking of built-in casework on three walls and repositioned the entry door to better accomplish this. It can be used as a quiet space and should have comfortable chairs and possibly a chandelier. Cindy would like three 4x4 tables that can fit together if more surface area is needed or a meeting is being held. This room will house the photographic scanner. It also has an 8'x8' storage room for bound volumes of the Granite State News and the David Bowers New Hampshire antique post card collection plus the cabinetry he had built to contain it and the Arthur Fitts New Hampshire antique post card collection which is mounted in albums.

A wall in the **Library Director/Administrative Assistant Suite** was moved a bit to accommodate the exterior window design. Ron said that space could also be transformed into a three office suite rather than two offices and one conference room if needed in the future.

Interior outer walls and doors which border on the main library will be floor to ceiling **acoustical glass** to maintain the daylighting concept. These areas are the Children's Room, Genealogy/Local History Room, the two small meeting rooms seating 4-6 and the Conference Room seating 10-12 and some of the offices and work spaces.

Frank LeMay of Milestone is starting the **pricing** process. The high efficiency Integrity windows will add around \$34,000. High efficiency insulation which will deliver an R-60 roof is an additional \$4,000. There are no numbers yet on repointing the brick exterior.

Cindy presented three potential plans for the **Public Safety** buildings. The project is currently scheduled for 2022 and will involve a completely new building. There will be a driveway opposite Christian Ridge Road. Some of the critical issues are:

- Solve water drainage problems on their property
- Two departments (Fire and Police) sharing a building which has two separate areas and one common area
- A design that dispatches the fire trucks in an efficient way

Design 1: All buildings at back of the lot

Design 2: Fire Department at back of the lot enables them to get the fire trucks out straight. Having to go to the second floor to access the common/shared area is an issue.

Design 3: Large, hipped roof building.

**Ron's comments:**

- There could be a gate between the Library and Public Safety parking lots that could be opened if one department or the other needed overflow parking.
- The space between the Library and Public Safety buildings needs to be a designed, public space so that it doesn't become an alley.
  - Outdoor plaza space between the two buildings
  - Glass roof creating an indoor public space with seating
- Bring buildings to the street with parking behind the buildings

**Emergency exits** will be in either the IT Room or the Genealogy/Local History Room and outside the Large Meeting Room. There will be exit signs and panic hardware and alarms on the doors. Doors can be an aluminum frame with glass.

Roger said the utility lines should be removed from the drawings.

Ron said there is room for a **book security system** in the Vestibule. The furniture budget will be the first thing to go if we need to protect the technology budget.

Cindy told Ron she needed to know when the heating system is to be deaccessioned so she can plan for the current HVAC contracts. Ron will get a rough schedule for this and other timing issues from Frank LeMay.

Tom thought the staff work area was too choppy and should be streamlined.

Ron introduced an exercise where meeting room tables were laid out to show current space dimensions to test the room sizes within the renovation and expansion.

- 2 small meeting rooms – change the dimensions to 8x10; Ron repositioned the small meeting rooms and changed the side windows to three longer windows in that area to maintain the exterior rhythm and match the other windows.
- Conference Room is 33'4"x12'5". The space needs to be divided into two rooms, one of them being 8'x8' or 8'x10'.

Eric will send Candy a list of room/space sizes after today's modifications have been made.

The meeting was adjourned.

Respectfully Submitted,

Candace Thayer

Next meeting – May 11, 2018, 9:00 AM.