

Wolfeboro Public Library Building Committee
Wolfeboro Town Hall Annex Conference Room
Friday, January 11, 2019

In attendance: Candy Thayer, Cindy Scott, Barbara Widmer, Doug Smith, Roger Murray, Tom Madden, Joyce Davis

Candy called the meeting to order at 9:05 am.

Approval of Minutes Joyce moved to accept the Building Committee minutes of November 8, 2018 as submitted. Roger seconded; all in favor. Doug moved to accept the minutes of the Building Committee's Subcommittee on Color Selection. Cindy seconded; all in favor.

Work Schedule Cindy reported on the project's progress. Construction is probably a couple of weeks behind. The solidly frozen ground will have an impact on the schedule for the parking lot. Milestone can shift the schedule and time can be made up. The next closure is estimated to occur February 22 to March 3. A firm date will be given to Cindy shortly.

Project Help Cindy reiterated her thanks to all the people who are helping to make this project go smoothly including Public Works, Friends, Trustees, Staff, and many volunteers. She also acknowledged the generosity of the church for temporary office space and the space donated by Pine Hill Storage.

Colors & Finishes The Color Sub-Committee is still looking at wall colors. Several paint samples have been applied to various places on the walls. No consensus achieved yet. Ron Lamarre suggested putting off final color selection until the new addition is up in March/April. This will allow the committee to see what colors will look like with the addition of more natural light from the new space. Samples of finishes for countertops, exterior siding and wood finishes were passed around. The oak finish was previously selected as a close match to the existing finishes in library furniture and stacks. Decision still to come on countertops and siding. It was suggested that Ron Lamarre be asked about interior design assistance available from his firm.

Furniture The Library has received a quote of \$1690. to repair, retrofit and refinish the original Brewster Memorial Library circulation desk now in storage. It will be used in the children's area. Discussion took place about other furniture needs. A quote of \$3582.50 was received from Karyn Caldwell to reupholster 24 desk chairs and 2 ottomans. These chairs will be looked at soon to evaluate what repairs may be necessary. A decision can then be made on whether to restore the chairs or replace them. Furniture decisions should be made in February. Tucker Library Furniture and Office Outfitters are two of the firms that have been suggested as

resources. Staff is currently compiling a list of furniture to be repaired/refinished and a list of additional furniture needed for an expanded space.

Solatube Installation It has been established that the 24 solatubes will need to be insulated for maximum energy efficiency and performance. The cost of \$8100 is not in the original budget. Cindy moved that the Building Committee recommend the insulation of the solatubes. Doug seconded; all in favor. The money will come from the Library contingency or be offset by savings in other areas of the budget.

Future Schedule Furniture selection and Technology/AV needs should be addressed in February. Architect Ron Lamarre and/or Milestone can recommend firms to help with IT planning. Color selections in March/April.

The meeting was adjourned at 10:10 am. No future meeting date was set.

Respectfully submitted by

Joyce Davis