

Wolfeboro Public Library Board of Trustees
Meeting February 19, 2019
Minutes

Present: Trustees: Doug Smith, Linda Wilberton, Mike Babylon; Alternate Trustee: Tom Madden; Selectmen's Liaison: David Bower; Library Director: Cindy Scott

The meeting was called to order at 5:35 p.m.

Linda W. asked if there were any changes to the meeting minutes for January 14, 2019. There were none and Mike moved to accept the minutes without correction; Linda seconded the motion and the minutes were approved unanimously.

Treasurer's Report

- Cindy stated that Building Fund monies were being paid to the Town of Wolfeboro.
- There was little to report regarding the operating budget as a new year has just begun and spending is limited.

Librarian's Report

Cindy reported that she plans to return to work next week - part-time to begin with, gradually increasing gradually as she recovers. She said the staff had been superb in covering for her while she was out, and she continues to rely on them as she comes back.

Public Input: No one from the public attended the meeting so there was no input.

Old Business

Committees:

HR: Linda Matchett sent the revised Wolfeboro Public Library Personnel Policies Manual to Cindy. It has been forwarded to Blacksmith Printing and should be available for the staff within a week or so.

Building: There are carpet samples and countertop laminates available for viewing in the library.

- A sample of possible wall colors for the library interior is being tested on the wall behind the circulation desk. Opinions have been mixed. Cindy said decisions on wall colors need to be made at an upcoming meeting.

Building Project: Milestone has selected a new Site Manager for the construction project and the transition has led to some delays, although parts of the project continue on schedule. Overall, the project is going well.

- Cindy said that the construction crew will begin dropping steel columns through the roof into the building this Friday, to serve as supports.
- The next planned library closure will be mid-March, possibly March 22. In preparation for the closure, items, including books will be moved out of the library and into storage.

What remains will be moved into the new construction area, a space approximately 1/3 the size of the entire library.

- The antique circulation desk is being refinished in Moultonborough. Karen Caldwell will reupholster library chairs and Rich Ferguson will do the refinishing and repair work.
- New furniture selection begins in March.
- The next construction meeting is scheduled for February 28. Lavalee Brensinger's interior designer will be in attendance to assist with color selection.
- Linda Wiberton recently signed financials for construction.
- The steel company is requesting bonding for the project. Cindy will look into who is responsible for supplying it.
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Foundation: Candy Thayer is the new president of the Foundation and is very busy in her position. One question to be answered is what will be the Foundation's role once the building project is complete.

Solar Initiative: On hold. The Energy Commission needs to determine the type of solar project, how big an array etc. relative to the Master Plan.

Friends: The Friends did not meet. They have scheduled two upcoming author talks: Kate Flora and Mary Ann Esposito. They are working on a newsletter to advertise the programs. The events will take place at Bald Peak Colony Club.

Evaluation for the Director: The evaluation has been postponed until March.

Trustee Position Openings: Mike plans to run for a three-year open position as a write-in candidate. The Board would also like to fill two Alternate Trustee positions.

New Business

The Director of the Tuftonboro Public Library has proposed a reciprocal membership plan whereby Wolfeboro residents can join the Tuftonboro PL for free while the Wolfeboro PL is under construction, and Tuftonboro residents would be able to join the Wolfeboro PL for free when they begin their own project. Tuftonboro PL has already begun issuing library cards to Wolfeboro residents. Cindy is considering the ramifications of the proposal and the WPL Board would like to know more: Will these memberships expire? What to do about patrons who've already paid for an out of town membership? What about the loss of fees? The Board will consider this proposal at a later date.

Upcoming meetings:

Wolfeboro PL Board of Trustees Meeting	Monday March 11
Town Election - open Trustee positions	Tuesday March 12

Doug moved to adjourn the meeting; Mike seconded the motion. Approved unanimously.

The meeting was adjourned at 6:22 p.m.
Submitted by Thomas Madden, Alternate Trustee