

WOLFEBORO PUBLIC LIBRARY LANDSCAPING COMMITTEE

September 18, 2020 Virtual Meeting Minutes

The meeting was called to order by Cynthia Scott at 10:02 a.m.

Cynthia Scott read the required COVID-19 Public Meetings via Electronic Media Notice.

Nancy Bell volunteer to act as Secretary for the Landscape Committee.

Roll call was read by Nancy Bell: Attendees stated their name and indicated if anyone was present in the room with the attendee (as required under the Right to Know Law): Trustees: Doug Smith (alone), Linda Wilberton (alone), Candy Thayer (alone), Alternate Trustees: Deborah Long Smith (alone), Nancy Bell (alone), Friends: Susan Poirier (alone), Foundation President: John Sandeen (alone), Library Director: Cindy Scott (alone),

Linda Wilberton volunteered to act as Chairman of the Landscaping Committee. John Sandeen made a motion to accept Linda Wilberton as chairman and Nancy Bell as Secretary. The motion was seconded by John Sandeen. Cynthia Scott (yes), Susan Poirier (yes) Doug Smith (yes), Linda Wilberton (yes), Candy Thayer (yes) John Sandeen (yes) Nancy Bell (yes), Deborah Long-Smith (yes).

Update on Existing Lanscaping & Fall 2020 Improvements

Public Works is focusing on the area by the old entrance to the building (wetlands). The temporary road was not removed as required and work is being done to ensure that water flows properly. The plan is to create a little wetlands area (pond) with native species in that spot.

Planting of trees, evergreens, and grass in the southern land is being talked about. Camerons will be coming back in the Spring. Crab grass is growing under overhangs which will be removed and rocks added. Seasonal irrigation will be added. Everything else is open for landscaping: the back of the property, the connection to the town garden. Areas can be broken up into sections if desired.

Doug asked about how the work being done now was being paid for. Funds are not coming directly from the library budget.

John Sandeen asked where the trees and evergreen were to be placed. They will be used as a screen between the abutter and library property. Perhaps the granite bench could be moved into that area as well.

Deborah asked about irrigation. There are 2 faucets outside the building which have been removed from sewer for watering. The hope is for an expandable irrigation system which will be available to add on to for later use.

Doug asked about evergreen selections. There has been nothing specified yet.

Goals, Process & Vision – Planning and Discussion

The following potential goals were discussed: Low maintenance, native plants, not hard to maintain over time, basic plan for the entrance, multi-year development of the site, identify a landscape architect to work with, phase the project, prioritize.

John Sandeen suggested a plan for the future – RFP. Cindy, Linda, John, and Deborah will work on the RFP. Deborah noted the public perception is important and that being able to report what was being done to the community was meaningful.

Long range plan will be developed.

A potential timeline was discussed: work on the RFP completed by the end of October, complete the plan by the end of the year, select a landscaped architect by the end of November, review submitted design by the end of February, with fundraising following.

Other New Business

It was determined there was no other new business as all business was new business.

Next Meeting

The next meeting will be a Site Walk on Wednesday, September 23 at 11:00 a.m. at the library.

The meeting adjourned at 9:55 a.m.

Respectfully submitted,
Nancy Bell

Unapproved until voted by the Landscaping Committee