

WOLFEBORO PUBLIC LIBRARY BOARD OF TRUSTEES
Library Director Search Committee Meeting
Bradley Room
November 10, 2021

Present - Trustees: Linda Wilberton, Sandra Hurd, Doug Smith, Candy Thayer, Alternate Trustees: Nancy Bell, Steve Farley, Deborah Long-Smith; Library Foundation President: John Sandeen; Friends of Library President: Judy Crosley, Selectmen's Liaison: Linda Murray, Children's Librarian: Jeanne Snowdon, Asst. Library Director: Joyce Davis, Administrative Assistant: Lori Pankowski. The meeting was called to order by Sandra Hurd at 3:04 pm.

Old Business:

Discuss and evaluate simi-finalist in-person interviews

Discussions were held about the progress made by the search committee. Thanks were expressed by the members of the committee to members who were mentioned for significant contributions to the process. Also discussed was the salary to be offered to the selected candidate.

A decision was made to vote for the preferred candidate by secret ballot. A candidate was selected based on the secret ballot vote and a recommended salary was agreed upon.

The Search Committee will recommend the chosen candidate to the Board of Trustees with a recommendation for salary.

Review necessary paperwork for finalist.

A discussion was held as to the wording and content of a letter of offer of employment to be submitted to the chosen candidate and a letter of acceptance to be returned by the chosen candidate. A copy of the benefits package will be sent with the acceptance letter.

Other Old Business

None

New Business

Make TimeLine adjustments

The TimeLine will be amended by John Sandeen to reflect revisions.

Upcoming Meetings

The next Search Committee meeting will be held on Wednesday, November 17, 2021 @ 3:30 p.m. in the Bradley Room.

Sandra Hurd made a motion to adjourn at 3:55 p.m. Seconded by Doug Smith. All voted in favor.

Respectfully submitted,
Nancy Bell
Alternate Trustee

Note: Minutes are UNAPPROVED until voted on by the Committee