

WOLFEBORO PUBLIC LIBRARY LANDSCAPING COMMITTEE

BRADLEY ROOM

Friday, December 10, 2021

In attendance were Kathy Barnard, Deborah Long-Smith, Susan Poirier, John Sandeen, Doug Smith, Linda Wilberton, Nancy Bell, and Sabet Stroman (by video link).

John Sandeen opened the meeting at 3:04 p.m.

A motion was made by Deborah Long Smith to accept the minutes of November 22. The motion was seconded by Doug Smith. All voted in favor.

Old Business

Review and discuss landscaping design from November 17, 2021.

Review Gardens Subcommittee report

Finalize phased implementation plan

It was agreed that the Entrance Drive portion of the project should proceed as part of the first phase using the funds remaining from the construction of the building and previously authorized to be spent to adjust the misalignment of the entrance with handicapped access.

It was also agreed that the areas designated Front Garden, Parking Lot and Invasive Management on the plan submitted by Horsley Witten will proceed as part of the first phase. This is contingent upon the passage of the warrant article at Town Meeting in March. There will be no tax impact on the community for this phase. Monies will be used from Trustee Funds and Library Foundation contributions.

An ARPA grant will be sought for assistance in funding the outdoor classroom at a later date.

At a meeting held with Brian Laverriere, John Sandeen and Deborah Long-Smith discussions were held on the more specific aspects of the Front Garden. The Front Garden was broken down into two gardens for the purpose of planning. The discussion for planting the garden area to the right of the drive directly in front of the building involved the proposed size. Members felt that twenty (20) feet was too wide an area. Brian will decrease the width by five (5) feet. This area will be bordered by a granite wall (or curbing) with lawn in front of the wall. There will be no trees directly in front of the building. The plan for a bench and wheelchair pad was deleted as it was felt that there was too much traffic along Main Street to make this a comfortable area for seating.

A maintenance concern was raised by committee members about 100 feet of footage. It was explained that plants were shown in an inner circle size at planting, and an outer circle indicating full growth with one plant for every foot of space. Brian will provide a list of plants and a bloom chart. Additionally, a walk of serpentine stepping stones will be inserted. Drought tolerant plants will be used. The subcontractor will have a maintenance contract for a year after which time the perennials should be established and no longer need watering.

A discussion was held about how the committee wanted the garden to look. Sabet suggested annuals to add to the color of the garden.

New Business

Approve invasive species contract/recommend to Trustees

An RFP was published on December 1. One proposal was received from Lee Gilman and Associates, who has done work for the conservation commission and is well known by the Town of Wolfeboro. A bid was received which was considerably lower than the estimate provided by Horsley Witten. Lee Gilman will be available to start work this month.

A motion was made by Kathy Barnard to approve the contract submitted by Lee Gilman & Associates to remove invasive species at a rate of \$4,160 for phase one in 2021 and \$1,700 for follow-up treatments in summer 2022. Doug Smith seconded the motion and all approved. This motion will be presented to the Board of Trustees for their approval on Monday, December 13.

Doug Smith made a motion to adjourn at 3:51 p.m. Seconded by Susan Poirier. All voted in favor.

Upcoming Meetings

A meeting of the Landscape committee will be held on December 29 at 3:00 p.m.

The next regular meeting of the Library Board of Trustees is scheduled for Monday, December 13 at 4:00 p.m.

Respectfully submitted,

Nancy Bell

Trustee Secretary

Minutes are unapproved until voted on by the Landscaping Committee