

**Facilities:**

Two of the remaining air handlers were repaired on December 20<sup>th</sup>, so only one air handler remains to be fixed. Parts to repair the final unit are on order.

**Technology:**

The new website began to take shape with the basic frame of the site developed over the course of December. Both a mobile and a full screen version will be available for library users. Refinements to the design are planned for early 2014 with the final product scheduled for release in February.

**Programming:**

The library staff hosted an open house on Saturday, December 7<sup>th</sup>. Participants enjoyed making various holiday crafts and shared holiday treats.

The Friends' Holiday Book Sale brought in a little over \$750. The funds will be used to purchase new computers for the public to use.

The library presented a total of 23 programs in December. Programs included the Lego club, book discussions and story times. Three hundred eleven people attended the various programs.

**Statistics:**

Circulation figures increased by 13% over December 2012 figures with 8,848 items circulating. Book circulation increased by 14% while all other materials increased by 12.5%. The number of visitors to the library increased by 6% with 5,798 visitors. Questions asked increased by 12% with 476 reference questions asked. Internet use decreased by 0.65% with 1,644 half-hour uses of the library's Internet services. Year-end totals for 2013 statistics will be presented at the February Board of Trustees meeting.