

Wolfeboro Public Library Board of Trustees
Building Committee Minutes - Draft
July 11, 2014

Attending: Joyce Davis, Prue Fitts, Mike Hodder, Cindy Scott, Candace Thayer
J. Stewart Roberts of Johnson-Roberts, Associates, Inc.

Mike suggested we jump immediately to Stu's presentation and that the business of the committee be conducted at the end of the meeting.

Stu had taken Cindy's design, reduced building program and comments for a "reduced scope library" and executed them as a first pass for discussion and tinkering. The first drawing showed the 15,520 sq. ft. building floor plan sited on the lot with green space and parking. The second showed detail of the floor plan. Subsequent drawings dealt with exteriors and roofing.

The plan showed three potential entrances. The main street entrance would be for pedestrians and bicycles. It would not be an automotive drop-off place. Mike will check with Dave Ford and Rob Houseman on the advisability and rules governing a main street entrance.

Discussion comments:

- Circulation desk in shown at rear of building.
- Eliminate the corridor adjacent to the offices at the rear of the building.
- Multipurpose Room would be governed by seismic codes.
 - Kitchenette and Storage Rooms would be within the Multipurpose Room
 - After hours space
 - Could not cut windows into wall
 - Could put window in exterior door
 - Could insulate and cover cinder blocks with wall board
 - Could possibly extend height of ceiling and add transom windows
- Toilets are at rear of building in the after-hours zone. If there are adequate toilets for the Multipurpose Room, there will be close to enough for the building.
- There will be no designated Wi-Fi/Café area. Wi-Fi access will be throughout the building.
- Photocopier would be better placed around the corner from the Circ Desk.
- We need to plan for fewer book stacks and more seating. Current book collection is 55,000. Cindy ultimately sees the collection at 40,000. Book circulation decreases monthly.

- There is no room in this plan for the original circulation desk. Perhaps it could be retrofitted for the Children's area or another purpose.
- Cindy will determine number of desks in the office areas and give that information to Stu.
- Cindy would like to have operable windows that could bring in the outside air – good for the library environment and cost of utilities.
- Children's area still much too large. There will be a separate bathroom in this area.
- Cindy willing to give up Reference/Local History and Computer Lab spaces. Candy and Mike want to maintain the local history space in some format.
- Stacks need to be moved away from window opportunities.
- Perhaps the location of the children's area (along Main Street) could be flipped with adult seating and other program areas so that the activities of the library can be seen through the windows as the public drive and walk by.
- Preferred and well lit spaces should be designated for seating and more social/collaborative activities rather than collection shelving and storage.
- Storage spaces need to be staged throughout the building.
- The Reading Room at the rear of the building is a nice quiet space and could possibly be expanded into the Study Room space with the Study Room located elsewhere in the building. It also has windows with views.
- A fire sprinkler system, though recommended by Fire Department, is expensive and could be fraught with sensitivities.
- Cindy spoke to her history of creating solutions to make things fit in the current building to gain better and more pertinent functionality rather than having ideal space. She also talked about staging components and the desired contents of the renovated library over time to make the cost more acceptable to the Town.

Stu had a number of drawings showing the addition integrated with the original, renovated building and some roofing solutions.

- The first showed an approach with the least work and cost. The original building retained the flat roof and clerestory (repaired and rebuilt). The clerestory could be enlarged to bring in additional natural lighting. The addition has smaller gables and will not drop additional snow on the original roof.
- Another showed three shed dormer windows to bring in natural lighting plus replacing the flat roof with a slightly pitched shingled roof to tie in the shingles of the addition. It also had a covered porch and was a much more integrated, aesthetic building.
- Candy asked about photovoltaics (energy panels that would generate a percentage of electricity). Stu said we could probably do some, but would

primarily consider it an educational project rather than a significant electricity generator.

- Stu will design and price several roofing solutions.

Joyce spoke to the possibility of preserving and celebrating the original architecture and had some pictures of a library that was more contemporary and had a lot of glass.

The **next meeting is August 1st at 3:00**. Stu will have fresh drawings incorporating this meeting's discussion points.

The Building Committee then turned to the procedural business.

- Mike moved and Joyce seconded that the minutes of the June 27th and June 30th, 2014 meetings be approved. The motion carried.
- There was no public input.
- The architectural contract for the 2014 Feasibility Study has been redrawn. Stu has signed.

There being no further business or public input to come before the Committee, Joyce moved and Mike seconded that the meeting be adjourned.

Candace Thayer