

Wolfeboro Public Library  
Board of Trustees  
Building Committee

Minutes: June 29, 2015

Meeting opened: 2:03 PM

Attending: Candy Thayer, chair; Mike Hodder, member; Susan Raser, alternate member; Cindy Scott, library director; Barbara Widmer, Children's librarian; and Joyce Davis.

Mike moved to accept minutes from last building committee meeting. Joyce seconded. Minutes were adopted by unanimous vote.

Timeline for library building project was reviewed and discussed. The June task to "Resolve roof question" was moved to July. Mike asked the committee to consider removing the September task "Consider warrant article for Capital Reserve Fund request" from the timeline. After discussion, Mike moved and Candy seconded striking that entry from timeline. Motion was adopted by unanimous vote. Cindy motioned and Candy seconded to accept the timeline and move it to the Library Board of Trustees.

Reviewed and discussed the Bergeron cost estimate.

Reviewed and discussed roofing solutions and recommendations. Committee members asked that Shawn Bergeron and Stewart Roberts discuss the potential solutions between themselves, and then Stewart can conduct an engineering survey following that discussion. Once completed, Stewart will be asked to meet with the building committee in late July or early August to discuss recommendations. Cindy will take this for action.

Expansion of the building committee was discussed. Committee members agreed that expansion is mandatory and discussion ensued concerning appropriate additions to the committee. Candy will write a position description to provide to potential committee members.

Discussed issues that need to be incorporated into planning process, including green issues, building materials specification, HVAC systems, roofing materials and photovoltaics, and maker space.

CIP presentations were discussed. The library will be submitting the same one this year in July and will make necessary changes in the 2016 submission.

Proposed warrant articles for 2017 were briefly discussed. We are currently in the process of information gathering for the expanded library proposal and for the move and rental of temporary spaces.

Discussion occurred concerning the potential of creating "naming opportunities" for

donors who make large contributions. Mike motioned that the building committee recommend to the full Library Board of Trustees that the library director and the chairman of the board discuss with appropriate town officials the potential of creating naming opportunities for the new construction. Barbara seconded and the motion passed unanimously.

Cindy provided usage and circulation figures that she had previously presented to the Library Foundation.

No date was set for next meeting pending availability of Stewart Roberts.

The meeting was adjourned by unanimous vote at 3:37 PM.