

Wolfeboro Public Library
Board of Trustees HR Committee Meeting
June 12, 2017 Minutes

Present: Trustees: Linda Matchett, Susan Raser, Candy Thayer; Alternate Trustee: Tom Madden;
Library Director: Cindy Scott

The meeting was called to order at 4:38 PM.

Linda asked if there were any corrections to the minutes of the March 20, 2017 HR Committee Meeting. Hearing none, Candy made a motion to accept the minutes as written. Susan seconded the motion, and it passed unanimously.

Public Input: None, there were no members of the public present.

Old Business:

- The draft position description of the Library Director was distributed prior to the meeting. Linda reported that she had met with Cindy to review the description and asked if anyone had input on it. Discussion ensued, and changes were made. Susan made a motion to present the amended description to the full Board of Trustees at the June 12, 2017 meeting. Candy seconded the motion, and it passed unanimously.
- Other Old business: None

New Business:

- Other New Business: None

Public Input: None, there were no members of the public present.

Candy made a motion to adjourn. Tom seconded the motion, and it passed unanimously. The meeting adjourned at 4:48 PM.

Respectfully submitted,
Linda Matchett
Committee Chair/Secretar