

Prepared for the November 13, 2017 Board of Trustees Meeting

Building:

The library was closed on Monday, October 30 due to the extended power outage. Minor issues with the fire alarm system, emergency lights and heating system, which resulted from the outage, were resolved the following day.

Problems with the patron counters continued, particularly with the ones located at the front entrance. The problem initially appeared to be related to the batteries, but it now appears they are beginning to fail due to their age. The counters were installed 10 years ago.

Programming:

The library presented 23 programs in September and 24 programs during October. The programs included book discussions, a travel film, story times, a presentation on Irish Genealogy, an author lecture and book signing, and a short film about opera. Two hundred twenty-seven people attended the September programs, while three hundred thirty-one people attended the various programs in October. Attendance at September programs was up 10% compared with September 2016, while attendance was up 46% at October programming.

Other Statistics:

Three different employees have been responsible for collecting and collating statistics in 2017. Unfortunately, this has resulted in some statistics being gathered or reported in different manners depending on who was doing the task. To resolve this problem, the library director and the administrative assistant are beginning the process of reviewing, analyzing and clarifying each month's statistics (and the procedures used to create them) to be sure the information was gathered and collected in the same manner throughout the year.

In addition, a problem has developed with the library's server that has caused some information to not be saved (including statistical information) while other information has been jumbled or placed under different file names. It appears that the server has reached the end of its useful life and we will either have to replace it or move to a cloud based system.

In generally comparing library usage between 2016 and 2017, we find that people are checking out fewer library materials this year, but they are using the library, the internet, the periodicals, the children's area, the seating, the study carrels more and longer, and they are attending library programming in higher numbers.