

## WOLFEBORO PUBLIC LIBRARY BOARD OF TRUSTEES

October 2, 2017

Present: Cindy Scott: Library Director, Linda Wilberton, Candy Thayer, Tom Madden, Alternates Jane Newcomb and Pat McLaughlin, Selectman: David Bowers. Susan Raiser was present for a time. Linda Matchett was absent

Linda Wilberton called the meeting to order at 5:30.

Pat was selected to take minutes in Linda Matchett's place.

Minutes: Since there were no corrections or amendments to the minutes, Susan Raiser moved that they be accepted and Tom Madden seconded the motion. All voted in favor of the motion.

Treasurer's Report: Susan Raiser

- Susan reported that the Finance Committee will be meeting soon.
- Items of interest: Cindy noted that we were way over budget on the Maintenance line due to the many building problems during the year.
- Cindy also reported that she would be seeking funds for books as 91% of the book budget has been spent.

Librarian's Report: Cindy Scott

Cindy reported that her new computer has been giving her trouble so that she has been slowed down with a few things. She also had the misfortune of receiving four burns when changing a light bulb that wasn't grounded. She was hospitalized for observation but has had no lasting problem. Not a good week! She went on to report on the following things:

- The Air Conditioning went off before a meeting.
- A Harassment Class will be held by the Town in the Library meeting room. This meeting was precipitated by the incident of the firing of two employees.
- The Town Safety Committee will be doing a feasibility study.
- The Employee Appreciation Day, held last week, was a big success.
- There is an ongoing search for a Town Manager to replace David Owen.
- The Tiny Library at Albee Beach was put away for the winter to be stored by Parks and Rec. There were many comments by the public about how it was appreciated, especially as a source of books for children. There is conversation about finding a place for another one.
- The Library's presence at the Farmers' Market was a big success and it will be continued next year.
- The Friends of the Library have selected an author for the Book and Author Luncheon in June. He is a Paul Doiron, a popular mystery writer.
- Cindy went on to read several very favorable reviews and letters of appreciation from patrons of the Library. It was suggested that she make them public which she plans to do.

Since there was no public, they gave no input!

## **OLD BUSINESS**

### Building Committee

Cindy ordered a computer generated "fly around" from Ron Lamarre which shows the building plan from all sides.

### Finance Committee

There was no Finance Committee meeting.

### HR Committee

While this does not concern the Library, Cindy reported the Town has been sighted by the NH Department of Labor for a violation concerning youth employment. It was an unintentional oversight having to do with the errors in recording on a timesheet of a teen summer employee.

### Library Foundation

Candy Thayer reported that the sum of \$1,215,000 had been reached with another gift outstanding. Yay!

Cindy reported that 113 businesses will be receiving letters from the Foundation encouraging them to support the Library plan. A bulk mailing of the Foundation flyer will go out to the public in the 3rd or 4th week of October. In January the Library Connection newsletter will be sent out to the public by bulk mail.

### The Friends of the Library

Linda Wilberton reported on the Friends activities. There will be a project to investigate what kids are reading these days. Linda also commented that the Friends Christmas Tree for the Festival will use a "building theme" to connect in with the building improvement and expansion of the Library. Cindy mentioned that the Library will be represented in the Christmas Parade.

(Susan Raiser leaves the meeting and Jane Newcomb takes over as a voting member.)

### Budget

The Budget was reviewed by Cindy and discussed by the board. On October 11 at 6pm there will be a meeting with the selectmen for a Budget Hearing. A large attendance is not necessary.

Cindy mentioned a need for a Trustee to take on the responsibility of the third emergency responder for nights and weekends. Tom Madden will take that on behind Cindy and Joyce

## **NEW BUSINESS**

### Donations

Linda reported that there was \$294.86 donated to the Library in the last month.

### Meeting Room Policy

After much discussion by members of the board during a meeting, phone and e-mail, it was felt that the policy for meeting usage worked as it should have for the recent meeting. The talk regarding Muslims in this country by a controversial member of the clergy of a right wing sect was generally peaceful and the few incidents of contentiousness were handled appropriately. Cindy and others were proud of Wolfeboro residents and Brewster students for handling themselves respectfully in a potentially

difficult situation. However there is a need for updating the policy to be less restrictive. There is also the interest that there be no cost for the meeting room for town residents.

The meeting was adjourned at 6:45.

The next meeting of the Board of Trustees of the Wolfeboro Public Library will be on November, 13, 2017 at 5:30.

Respectfully submitted for Linda Matchett,  
Pat McLaughlin